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STATE OF DELAWARE
BOARD OF PILOT COMMISSIONERS

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PUBLIC MEETING MINUTES:	Board of Pilot Commissioners
MEETING DATE AND TIME:	Friday August 18, 2017 at 13:00.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED:	November 17, 2017

MEMBERS PRESENT

Stephen McGuiness, Professional Member
Carl T. Joseph, III. Professional Member
Laura Phillips, Public Member
Mark Reardon, Public Member

MEMBERS ABSENT

Bradford Schell, Professional Member
Penelope Marshall, Public Member
Maia Murphy, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Patricia Davis, Deputy Attorney General
Melanie Alexander, Administrative Specialist II

OTHERS PRESENT

Jerry Medd
Colleen Moran

CALL TO ORDER

Mr. Reardon called the meeting to order at 13:19

REVIEW AND APPROVAL OF MINUTES

A motion was made by Mr. Joseph, seconded by Ms. Phillips, to approve the May 19, 2017 meeting minutes as amended. The motion carried unanimously.

UNFINISHED BUSINESS

Pilot Association Apprentice Committee Report

Mr. Medd provided the Board with the apprentice committee report. All apprentices have passed their exams. September 18, 2017 are the most recent set of exams. There is a seminar and rescue work scheduled as well. Mr. Reardon inquired about morale. Mr. Medd stated morale was all positive. Mr. Medd answered questions and advised the Board that all of the apprentices are on track after the second quarter.

Rule 13 Regulation Change Hearing

Ms. Davis called the hearing to order at 13:26. Ms. Davis stated the purpose of the hearing and summarized the proposed changes to regulation 13. She asked the commissioners to introduce themselves for the record. Ms. Davis entered into the record the public notices that were published in the Delaware State News and the News Journal as exhibit A. There being no written or public comment the hearing concluded at 13:37.

Statute Progress Report

Ms. Davis provided an update on the progress of HB184 to the commission.

NEW BUSINESS

There was no new business to discuss.

COMPLAINT STATUS

There were no complaints to discuss.

OTHER BUSINESS (for discussion only)

There was no other business for discussion.

CORRESPONDENCE

There was no correspondence.

PUBLIC COMMENT

Captain Colleen Moran, introduced herself as the new Director of Drug & Alcohol Abuse and Prevention, Ship to Share Program for the Pilots Association. She provided the commissioners with an overview of the program. She also stated that there are currently no pilots in the program. Mr. Reardon thanked her for attending and invited to attend future meetings. This program is an important program for the River Pilots Association.

NEXT MEETING

The next meeting will be November 17, 2017.

ADJOURNMENT

With no further business before the Board, a motion was made by Ms. Phillips, seconded by Mr. James, to adjourn the meeting. The motion carried unanimously. The meeting went off record and adjourned at 13:40.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Christine Mast".

Christine Mast
Administrative Specialist III